

Shaw Heights Elementary School
5121 Frierson Road
Shaw AFB, SC 29152-1498
(803) 666-2335
FAX 666-3719



!! IMPORTANT !!
SHAW HEIGHTS ELEMENTARY
EMERGENCY PLAN

Dear Parent/Guardian,

There are times when we may have to dismiss school early due to extreme weather conditions such as flooding or snowstorms or due to emergencies - water problems, etc. The decision to dismiss early is made by the district office based on the information provided to them by the schools. When the decision is made, the district office notifies the local radio stations and Shaw Air Force Base.

Each parent is asked to submit an emergency plan in writing to your child's teacher. The emergency plan should let us and your child know what to do and where to go in case school is dismissed early due to an emergency.

DO NOT include telephone communication as part of your plan. Our telephone may be out due to the emergency or may be tied up with emergency incoming or outgoing messages. Also, it would be impossible for us to reach all parents in the limited time available prior to an emergency dismissal.

Thank you for your cooperation. We want to ensure that your child follows your instructions and arrives safely to his/her destination everyday.

If school dismisses early, my child is to:

_____ ride his/her regular school bus home, bus # _____.

_____ walk home as usual.

_____ other: _____

Parent/Guardian Signature: _____

Child's Name: _____

Teacher's Name: _____

NOTE: This form will be held on file by your child's teacher. If you have a change in plan, please notify the teacher in writing. Thank you.